ST BRENDAN'S PARISH FORUM MEETING No 5.

20th October 2008

PRESENT: Father M Cooke (Chair) [FrMC]

Tony Proctor (Secretary) [TP]

Kath Brown [KB] Catherine Bridge [CB]

John Carr [JC]
Peter Carolan [PC]
Martin Cleary [MC]
Kath Denton [KD]
Stan Horrocks [SH]
Bert Hustwit [BH]
Marie Lamoury [ML]
Joanne Livesey [JL]
Rita Livesey [RL]

Marie Kwiatkowski [MK] Julie McLoughlin [JM] Margaret O'Brien [MO'B] Irene Sheridan [IS],

Terry Smith [TS]

Apologies

Clare Corser [CC] Keith Hamilton [KH] Lisa Lamoury [LL] Pat Partington [PT] Anne Walsh [AW]

No Item ACTION

1. Introduction

FrMC opened the meeting and welcomed those present.

2. Minutes of Meeting of 22nd September 2008

The minutes were approved

3. <u>Matters Arising</u>

Matters arising are dealt with at Item 4 below and contained in the attached Action Summary.

4. <u>Action Summary</u>

The Action Summary was reviewed and updated as follows:-

Item 6 – Hymn Books – Item cleared, following delivery, but some misprinted copies to be returned to supplier.

Item 14 – Child Protection (now Safeguarding) – Sue Cleary, Cath Bridge & Rita Livesey had attended a diocesan meeting. They agreed to operate as a team to address legislative compliance and develop a list of those groups & individuals who need to have CRB checks, giving priority to those involved with the proposed Children's Liturgy, SVP & Eucharistic Ministers. They need to attend a further diocesan training event in November (together with FrMC) to hear about the new systems that are being put in place. Father O'Sullivan has offered to come to St Brendan's to help volunteers complete the necessary safeguarding checks.

FrMC

SC, CB, RL

FrMC to arrange

5. <u>Property Update</u>

FrMC updated the meeting that there was no significant progress to report and whilst the Diocesan Board of Administration had met in October no decisions had been taken. Members of the Forum expressed frustration over the lack of progress and difficulty in framing a coherent way forward to progress both the car park and estates related issues.

The Forum noted that whilst a number of 'consultancy' reports had been received about the adequacy of the premises in general, including options to improve heating, lighting and electrical services, there was a lack of confidence in the quoted costs for the works; and a perceived general lack of co-ordination and estates programme management from the Diocese.

The Forum also questioned how best value might be obtained, given that the Diocese's preferred approach was generally to appoint the lowest tenderer from a select list. Some Forum members did not feel this approach would necessarily deliver a best value and compliant solution.

In order to attempt to bring some clarity and focus, to what was essentially a significant and potentially costly estates upgrade programme of works, which would need to be properly costed and managed, once preferred options had been identified, it was agreed that:-

 Lisa Lamoury and Keith Hamilton be invited to develop outline options for the Car Park; Meeting Room and accommodation to inform the way forward; and, the parish should consider making a financial contribution towards the costs of such.

FrMC / LL/ KH

2. Subject to the above, the Forum meet to express their preference on the proposed options, taking into consideration their costs, benefits and practicability of adoption.

ALL

3. The Parish then to present a preferred option report to the Diocesan Board of Administration.

To be determined

6. Faith in the Future:- Five Years On

FrMC explained that the Bishop had asked for a review of progress and that Bolton Deanery were to meet shortly to discuss. Whilst there was no significant change in respect of co-operative working across parishes, the meeting expressed the consensus view that the most natural cluster, in respect of local parishes, was for St Brendan's; St Columba's and St John's to form a cluster. The meeting agreed that the current arrangement with St Brendan's and St John's was working well.

All to Note

7. Liturgical Practice: Offertory & Collection

FrMC outlined proposals to improve arrangements in Mass as regards the timing of the collection and offertory procession, to reflect the successful trial at St John's and the Forum supported such.

FrMC also hoped to introduce more Eucharistic Ministers and Communion under both kinds and the Forum fully supported such.

All to Note

All to Note

<u>No</u>	<u>Item</u>	ACTION
8.	Second Collections & Appeals	
	It was the consensus that appropriate second collections and appeals be supported at the discretion of Father Cooke.	All to Note
9.	Church Grounds	
	The meeting agreed to support a cleanup of the Church grounds on Sunday 2 nd November from 1 – 4 PM and that future consideration is given to the use of a contractor in due course.	FrMC to put on Newsletter
10.	Any Other Business	
	There will be an Anniversary Mass for Mgr Mallon on Saturday 1 st November at 11am	All to Note
	FrMC will be attending the licensing of the new vicar of Christ Church, Harwood (Reverend Wendy Oliver) on Monday 27 th October. There was a general feeling that it would be good to re-establish ecumenical links in the area.	All to Note.
	DATE OF NEXT MEETING	
	7pm on Monday 17th November 2008 at St Brendan's RC Church.	