

ST BRENDAN'S PARISH FORUM MEETING No 8.

6th May 2009

PRESENT : Father M Cooke (Chair) [FrMC]
Tony Proctor (Secretary) [TP]
Catherine Bridge [CB]
Peter Carolan [PC]
Martin Cleary [MC]
Sue Cleary [SC]
Keith Hamilton [KH]
Stan Horrocks [SH]
Bert Hustwit [BH]
Marie Kwiatkowski [MK]
Lisa Lamoury [LL]
Michael Latham [ML]
Pam Marshall [PM]
Pat Partington [PP]
Rita Livesey [RL]
Julie McLoughlin [JM]
Irene Sheridan [IS],
Anne Walsh [AW]
Kathryn Wilkinson [KW]

And, Peter Maloney (Lancastermaloney, Architects).

Apologies

Kath Brown [KB]
Marie Lamoury [ML]
Joanne Livesey [JL]
Chris Owen [CO]
Tom Rabbit [TR]
Terry Smith [TS]

<u>No</u>	<u>Item</u>	<u>ACTION</u>
1.	<u>Introduction</u> FrMC opened the meeting and welcomed those present.	
2.	<u>Minutes of Meeting of 19th January 2009</u> The minutes were approved.	
3.	<u>Matters Arising</u> None.	

No Item ACTION

4. Action Summary

The Action Summary was reviewed and updated as follows:-

Item 14 – Meeting with Parish Child Protection representatives and Fr Sullivan planned for Friday 8th May 2009.

Item 24 – FrMc had put a proposal to the Diocesan Board of Administration for a meeting room to be constructed in the Sacristy area, (as had been previously agreed at the meeting of 19th January 2009), together with improvements to the heating system & rolling programme of property upgrade work. This item was cleared. See Minute 5 (a) below.

PC on behalf of TS put forward a proposal to develop the Parish Meeting Room to include the Presbytery. FrMC advised that the proposal had been put to the Diocesan Board of Administration, but had been discounted on the grounds of practicality, structural implications, cost & perceived utilisation of the intended space. PC undertook to thank TS for his work & to update him on the meeting outcome.

PC

5. Property Update

(a) General

FrMC updated the meeting about the outcome of discussions with Mgr Bulfin, the Chair of the Diocesan Board of Administration and a site meeting attended by FrMC, TP and Peter Maloney. The key outcomes & approvals included:-

- The construction of a Parish Meeting Room in the area of the Sacristy.
- Renewal of Heating Boilers & upgrade of heating system.
- Re-Decoration of Church
- Necessary external works to roof & guttering.
- Other necessary remedial works.
- That the Presbytery was not to form part of the upgrade works and would be considered separately, with options to include letting or disposal. Commercial agents would be approached to identify the most financially advantageous and appropriate options.

FrMC /
TP

(b) Meeting Room Options

Peter Maloney [PM] presented to the meeting two options for the configuration of the meeting room.

<u>No</u>	<u>Item</u>	<u>ACTION</u>
	<p>Following discussion it was agreed that PM would develop the options further and would work up a detailed proposal, to include external access to the room; an accessible toilet and storage facilities.</p>	PM
	<p>(c) <u>General Premises Matters</u></p>	
	<p>Forum members asked that consideration be given to improving the porch area, including storage and display of piety stall items; carpeting; colour schemes and the deteriorating condition of the car park surface. It was agreed that these matters would be referred to the Premises Project Board. (see below).</p>	PPB
	<p>(d) <u>Premises Project Board [PPB]</u></p>	
	<p>The meeting agreed to establish a Premises Project Board to oversee and co-ordinate the various premises related activities and the membership was agreed as follows:-</p>	
	<ul style="list-style-type: none"> • Fr Cooke • Peter Maloney • Tony Proctor • Lisa Lamoury • Keith Hamilton • Stan Horrocks • Kathryn Wilkinson 	
	<p>The Board's first meeting will be held on Wednesday 27 May 2009 at 7PM to consider the proposals for the Meeting Room and the draft Programme of Works.</p>	
6.	<p><u>Social Update</u></p>	
	<p>PC gave an update on the work of the Social Fund Raising Committee and it was noted that £1079 had been raised to date, which was a very creditable result. FrMC and Forum members thanked PC and the Committee for their efforts which were much appreciated. Further events were planned, including a "50's/60's/70's Night" on Friday 26th June 2009 and an "Old Time Music Hall" on Friday 2nd October 2010. Both events to be held at at Brightmet Golf Club.</p>	All to note.
	<p>PC was to discuss separately with FrMC banking arrangements for the social & fundraising activities to ensure compliance with Diocesan policy and its charitable trust status.</p>	FrMC & PC

<u>No</u>	<u>Item</u>	<u>ACTION</u>
7.	<u>Children Activity Update</u>	
	<p>RL advised that the Rainbows Group was proving very popular & was oversubscribed; plans for Brownies were progressing well and a number of volunteers were supporting the arrangements. FrMC thanked RL for a positive report and asked that the appreciation of the Forum be conveyed to those involved.</p>	RL
	DATE OF NEXT MEETINGS	
8.	<p>7pm on Monday 15th June 2009 (and provisionally 6th July) at St Brendan's RC Church.</p>	All to Note